

B. Returned Funds Form

State of California, Dept. of Housing &
Community Development

“Grantee Letter Head”

Date:

Department of Housing and Community Development
Division of Community Affairs/State CDBG Program
Attn: Fiscal Unit, CDBG, MS-390-4
Post Office Box 952054
Sacramento, CA 94252-2054

Fiscal Unit:

RE: Warrant for CDBG Grant No. _____

Please find attached a copy of the warrant, **original** sent to HCD’s accounting office, for
\$ _____. The warrant is being sent to HCD for the following reason(s):

☐ The return of \$ _____ of **interest earned** on CDBG funds advanced to the
grantee.

☐ The **temporary return** of \$ _____ of excess CDBG funds requested. The
returned funds will be drawn down at a later date.
The returned funds were requested for the following activities:

Program Activity	HUD Code	Total Requested By Activity	Amount Returned by Activity	Net Funds Requested (Cols. 3 minus 4)

☐ The return of \$ _____ of unused CDBG grant funds. The returned funds
should be **disencumbered** from the grant.

Program Activity	HUD Code	Total Requested by Activity	Amount Returned by Activity	Net Funds Requested (Cols. 3 minus 4)

Please call me at () if you have any questions.

Sincerely,

Name
Title